

MINUTES OF THE REVIEW MEETING TAKEN BY SRI ASHOK SINGHAL, HON'BLE MINISTER, GDD, UDD AND IRRIGATION DEPTT., ASSAM AND GUARDIAN MINISTER FOR KOKRAJHAR DISTRICT HELD ON 14<sup>th</sup> NOVEMBER, 2022 AT 10:00 AM IN THE CONFERENCE HALL OF BLOCK "A", 4<sup>TH</sup> FLOOR, BTC SECRETARIAT, BODOFA NWGWR, KOKRAJHAR

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Members present as per Annexure - I.

Principal Secretary, BTC on behalf of BTR welcomed Sri Ashok Singhal, Hon'ble Minister, GDD, UDD and Irrigation Deptt., Assam and Guardian Minister for Kokrajhar District as well as Hon'ble CEM, BTR, Hon'ble Executive Members of BTR, Secretaries of BTR and CHDs of respective departments of BTR who are responsible for field implementation of the different schemes.

Initiating the discussion Hon'ble CEM, BTR welcomed Hon'ble Ministers of Assam and felicitated with traditional Aronai.

The hon'ble Guardian minister directed to split the discussion through department wise presentation and reviewed thoroughly all the Programmes of the departments. He also identified the trust areas and directed all concerned to expedite the implementation.

**Urban Development Department**

1. CHD, Secretary and EM, Urban Development was directed to complete all houses under PMAY(U).
2. CHD, Secretary and EM, Urban Development was directed to Review and submit Draft Master Plan for Kokrajhar and Udalguri Town as per new Guidelines.
3. CHD, Secretary and EM, Urban Development was directed to Complete all works under CIDF.
4. CHD, Secretary and EM, Urban Development was directed to Complete the works of Model Ward of Kokrajhar Town.
5. To fulfil 100% garbage collection of Kokrajhar Town, EM (Urban Dev. Deptt.) was directed to work as a team under Swachh Bharat Mission.
6. Gap funding for electricity bills of Street Light to be allocated from Devolution fund under 6<sup>th</sup> ASFC/15<sup>th</sup> FC. All non-functional street lights are to be repaired immediately.
7. CHD, Secretary and EM, Urban Development was directed to practically work for Model Town under Swachh Bharat Mission.

**P&RD Deptt.**

1. Proposal for re-organization and creation of new development blocks under BTR to be submitted to the OSD to the GM.
2. Review on Pending houses from 2016-17 to 2020-21(year wise) for early completion.
3. Schemes under 6<sup>th</sup> ASFC and 15<sup>th</sup> FC must be selected by VCDC/Block levels as per guidelines and not centrally

**Public Health Engineering Department**

1. The CHD, Secretary, PHE was directed to review all schemes under JJM by Hon'ble EM and Guardian EM on Mission mode.
2. Inauguration of all schemes under JJM should be done by Hon'ble guardian EM/MLA/MCLA involving user committee/ villagers in Gram Sabha and be handed over to the concerned BDO for awareness of public.
3. An App may be designed/developed to file public complain against any schemes of JJM.

**H & F W Department**

1. The CHD, Secretary, H&FW was directed to review needs at ASHA level for Ante Natal cases.
2. The CHD, Secretary, H&FW was directed to review on child mortality under age 5(five) as the 416 nos. death up to October, 2022 is very high. For improvement, analysis and planning may be done and be submitted in the next meeting

3. Principal Secretary, BTC is directed to change the doctor and administrator of JSB Hospital, Chirang and review after 2 months as the cases of Cesarean Section is very high in this hospital.

#### **Education Department**

1. Fund for electrification of schools/water supply/const. of girl's toilet under primary and upper primary schools will be provided from the Tied Grant under 15<sup>th</sup> FC. Schemes should be selected/proposed by Principal Secretary as per list of schools having no toilets collected from Director, Education and submit to HCEM for approval.
2. Explanation to be called against the CHD, Education and report to be submitted to Hon'ble Guardian Minister as to why saturation of the toilets and electrification in schools are not done.
3. To release early cooking cost for Mid-Day Meal last given in December, 2021, write to Mission Director, SSA.
4. MCLA Constituency wise Monitoring Committee of 10 persons to be constituted consisting eminent social workers/retired teachers/representatives of student body /school to monitor the schools to check timely school opening/ proper MDM cooking etc.
5. Write to Govt. of Assam for special TET for 6<sup>th</sup> Schedule Area.
6. Analysis report on Gunatshab of schools under BTR may collect from the MD, SSA, Assam.
7. Complete formation of SMCs of all schools for 1(one) year must be completed by December, 2022.
8. Action taken report of amalgamation of schools and rationalization of teachers should be submitted to Hon'ble Guardian Minister.
9. Per VCDC, a model school may be adopted by repair & renovation of school only, not by new construction. Fund for repair & renovation. will be provided from 15<sup>th</sup> FC.
10. For reimbursement of admission fee to school for proper functioning of schools; the Secretary, Education may take up the matter with the Govt. of Assam.
11. A report on illegally engaged persons at CIT/BB Engineering College/Bodoland University will be prepared and submitted to Hon'ble Guardian Minister.

#### **Public Works Department**

1. District wise survey of all road communications under PMGSY needs to be done and reviewed.
2. All schemes/projects under central and state fund must be submitted through council to Govt. A notification is required to published by State Govt. in this regard.

#### **Agriculture Department**

1. Paddy procurement in VCDC/TCLCC level or market places will be done in mission mode under the supervision Hon'ble guardian EM
2. A detailed status report on Soil Health Card to be given in the next review meeting.

#### **Forest Department**

1. The DFO was directed to take necessary measures to protect no more encroachment of Forest Area as per Forest Rule and also to take necessary drive for eviction at selective Forest Areas.

#### **Tourism Department**

1. CHD, Tourism/Forest and Secretaries & EM Concerned were directed to jointly explore the feasibility of potentialities on Tourism in BTR and identify areas such as Bhairabkunda, Bogamati, Manas etc. for private infrastructure development in consultation with Forest Deptt. presentation may be prepared for next review meeting.

#### **Irrigation Department**

1. Prepare proper master plan for Irrigation Department in BTC with a vision for next 5 (five) years.



## Water Resources

1. Approve schemes for protecting Suklai-Serfang Area of 2000 Meter immediately by the blocks.

## A.H. & Vety, Dairy Dev.

1. CHD, Dairy Dev. And A.H. & Vety Department was directed to promote sufficient Dairy production in BTR, distribution of Cows amongst the farmers & NGOs under National Dairy Mission

## FCS&CA Department

1. CHD, FCS&CA deptt. was directed to submit VCDC wise and four categories wise list of names excluded from Adhaar seedling (reasons of exclusion to be mentioned).
2. CHD, FCS&CA is directed to form VCDC wise/TCLCC wise committee and hold meeting with fair price shops and identify names excluded from Adhaar Seedling.
3. Secretary, FCS&CA is directed to go through the list to find out missing Adhaar beneficiaries where enrolment is required with concerned BDOs to allot Adhaar Centre and arrange a big program among VCDCs.

## Industry Department

1. CHD, Industry is directed to have convergence with Agriculture, A.H. & Vety, Dairy Dev. and Horticulture for pilot project to make the industries successful along with Mushroom production.

## S&YW Department

1. CHD, Sports was directed to Plan/organize school level/VCDC level/Block level sports meet with in convergence with Education Deptt.

## Fishery Department

1. Detail report on fish production in BTR to be review in next meeting.

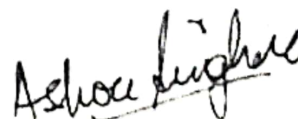
## Revenue and LR Department

1. Secretary, LR informed in the house that circle wise Land Patta Issue Mela will be held from 21/11/2022.

## Miscellaneous Decisions

1. Requested CEM, BTR to review selected department monthly basis
2. Requested all EMs to focus on projects which leads livelihood, social benefits and infrastructure development.
3. Deputy Commissioners of BTR are to be called in the next review meeting
4. Selection of schemes under SOPD/RIDF and any other grant must be done on need based as per recommendation of field officer and approval be obtained from CEM
5. Schemes under 15<sup>th</sup> FC to be proposed to fill up gap of social infrastructure.
6. Any issues of the Deptt. may be submitted to the Principal Secretary, BTC and Principal Secretary will discuss with CEM to sort out the issues.
7. To bring visible change in the field, all EMs are requested to study/push /go to depth with innovative ideas and direct the Secretary concerned for follow up action.
8. Secretary of the concerned departments will make presentations in the next review meeting.

With a request to all to bridge the gap in implementation of Govt. policies/ various development projects, the meeting ended with vote of thanks



(Sri Ashok Singhal)  
Hon'ble Guardian Minster,  
Kokrajhar

Memo No. BTC/T&D-10/2004/Pt-II/201,

Dated Kokrajhar, 15<sup>th</sup> Nov., 2022.

Copy for kind information and necessary action to:

1. All Secretary/ Joint Secretary/ Deputy Secretary/ Under Secretary, BTC, Kokrajhar.
2. The Deputy Commissioner, Kokrajhar.
3. The CHDs, BTC, Kokrajhar.
4. The Officers, BTC, Kokrajhar.
5. PS to the Hon'ble Minister, GDD, UDD and Irrigation Deptt., Dispur, Guwahati-6.
6. SSO to the Hon'ble CEM/DCM, BTC, Kokrajhar.
7. All SSO/PS to Hon'ble EMs, BTC, Kokrajhar.

By Order etc.

  
Secretary,  
Bodoland Territorial Council,  
Kokrajhar.

**Minutes of the Budget meeting held on 03.03.2023 in the Conference Hall of Block- "A",  
4<sup>th</sup> Floor, BTC Secretariat, at 2.30 P.M.**

1. The meeting was chaired by the Shri Anurag Goel IAS, Principal Secretary, BTC.
2. The list of participants enclosed at *Annexure-I*.
3. The Principal Secretary welcomed the participants and explained the purpose of the meeting, and asked Secretary, T&D, BTC to initiate the discussion. The meeting discussed on utilization of funds against budgetary allocation amount under SOPD for the financial year 2022-23 as per the report submitted by entrusted departments. As per the reports, it was observed that only 18% of the budget allocation for the financial year 2022-23 has been utilized by the entrusted departments till date. After in-depth discussion, the meeting resolved the following-
  - i. The last date for submission of A.A. proposal of the entrusted departments of BTC will be 6<sup>th</sup> March, 2023 and the last date for issuance of Administrative Approval by respective departments of BTC will be 13<sup>th</sup> & 14<sup>th</sup> March, 2023. In regards to financial sanction, the departments are also instructed to submit the running bills of incomplete projects immediately for maximum utilization of fund during March, 2023.
  - ii. The additional amount allotted for according A.A. to Fishery Department and Irrigation Department stands withdrawn as the same is not required by the departments. The surrendered amount will be adjusted in other departments.
  - iii. The excess Administrative Approval accorded by any entrusted departments that exceeds the permissible increased rate of percentage allowed over budget allocation should be cancelled immediately.
  - iv. The list of schemes taken up for according A.A. under additional amount should be submitted to Secretary, T&D, BTC within 15<sup>th</sup> March, 2023 as per SOPD format in hard and soft copy so as to enable T&D, BTC to place the same in the ensuing budget session for post facto approval.
  - v. The Secretary, Finance Department, BTC will issue an order asserting that the expenditure made for tender advertisement etc. will be borne by the department itself. No payment as such will be entertained by BTC. This is because the departments have a provision for 5% contingency amount in their schemes.

The meeting ended with vote of thanks from the Chair.

**Sd/-  
Principal Secretary  
BTC, Kokrajhar.**

Memo No. BTC/T&D-10/2004/Pt-II/209-A,

Dated Kokrajhar, the 10<sup>th</sup> March, 2023

Copy to:

1. The Secretaries/ Joint Secretaries/ Deputy Secretaries, BTC for kind information and necessary action.
2. All CHDs, BTC, Kokrajhar for kind information and necessary action.
3. The S.S.O to HCEM, BTC, Kokrajhar for information.
4. The P.S. to Deputy Chief, BTC, Kokrajhar for information.
5. The S.S.O / P.S. to All EMs, BTC for information.
6. Office Copy.



Principal Secretary,  
Bodoland Territorial Council,  
Kokrajhar