

GOVT OF ASSAM
OFFICE OF THE ADDITIONAL DIRECTOR OF INDUSTRIES & COMMERCE, BTC,
KOKRAJHAR

No.IND/CHD/G-8/PT-I/2011/

Dated Kokrajhar the 06th Dec' 2022

NOTICE INVITING QUOTATION

Sealed quotations of rates affixing non refundable court fee stamp worth of Rs 8.25 (Rupees Eight and paisa twenty five) only are invited by the Additional Director & CHD, Industries & Commerce Department, BTC, Kokrajhar from eligible dealer/distributor/supplier etc from BTR for purchase of Computer, Inverter etc. The last date of submission of quotation at the office of the undersigned is 15th December' 2022 up to 2.00 PM. The quotations will be opened on the same day at 2.30 PM where the bidders or their authorized representatives may be present. If the date of opening quotation happens to be a holiday or it is not possible to open quotations on the stipulated date due to unforeseen reason, the same will be opened on the next working day. The quoted rate should valid for 6 months from the date of submission of quotation.

Sl No	Items
1	Desktop PC- Lenovo/HP/Asus/Acer/Dell etc. Intel Core i3 processor,8GB RAM, 1TB HDD,Keyboard,Mouse,21" LED Screen, Windows 10,UPS-725VA.
2	Laptop- Lenovo/HP/Asus/Acer/Dell etc. Intel Core i5 processor,8GB RAM, 1TB HDD,Keyboard,Mouse,15.6" LED Screen, Windows 10.
3	Inverter- Sine wave inverter 2 KVA with Tubular Batteries Trolley and installation charges.
4	UPS- 725 VA
5	Laserjet Printer- HP/Canon.

Terms and conditions:-

- 1) The bidder must produce court fee stamp, copy of PAN & GST registration with his quotation.
- 2) No quotation will be accepted after the stipulated date and time as mentioned.
- 3) The bidder must produce documents as proof of dealer/distributor/supplier issued from concerned authority.
- 4) The rate quoted should be inclusive of all taxes and levies.
- 5) GST and other statutory deductions will be made from the bill as per norms of govt.
- 6) In no case the price escalation will be allowed.
- 7) The bidder will quote the unit rate against each item as stated in the list mentioning the brand name clearly.
- 8) The rate quoted should be clearly written both in figures and words.
- 9) Any correction is/are to be signed.
- 10) The undersigned reserves the right to accept any or reject all the quotations without assigning any reason whatsoever and he does not bind himself to accept the lowest rate.

- 11) The bidder has to submit detail technical specification ,brochure, leaflet etc.
- 12) The warranty terms and conditions are to be quoted.
- 13) All the documents submitted by the bidder in support of the bid must be signed /self attested.


Addl. Director of Industries & Commerce & CHD
BTC, Kokrajhar

Memo No. IND/CHD/G-8/PT-I/2011/ 662

Dated Kokrajhar the 06th Dec' 2022

Copy to

1. The Secretary, Industries & Commerce Department, BTC, Kokrajhar for favour of kind information.
2. The PS to the Hon'ble EM, Industries & Commerce Deptt., for kind appraisal.
3. The CHD, Information & Public Relations, BTC, Kokrajhar for favour of kind information and with a request for wide publicity through News paper ,at least one in English and one in regional local language on or before 08-12-2022.
4. The Computer Programmer, BTC Secretariat, Kokrajhar for information. He/She is requested to upload the matter in the BTC website – www.bodoland.in on or before 08-12-2022.
5. Departmental website www.industriesbtc.in
6. Office Notice Board.


Additional Director of Industries & Commerce & CHD
BTC, Kokrajhar